

Privacy Annual Report 2016-2017

NSW Health Pathology Privacy Management Annual Report 2016-17

This report is produced to meet annual reporting obligations regarding privacy matters contained in the *Annual Reports (Departments) Regulation 2015*, Section 6 and *Annual Reports (Statutory Bodies) Regulation 2015*, Section 10.

NSW Health Pathology is committed to safeguarding the privacy of health and personal information and has implemented measures to comply with its obligations under the *Health Records and Information Privacy Act 2002* and the *Privacy and Personal Information Protection Act 1998*.

Privacy matters are addressed from a range of different perspectives including:

- Privacy consultation and advice to internal stakeholders
- Privacy Contact Officer participating in privacy networking and professional development
- Provision of local and Ministry of Health privacy-related information including:
 - Privacy leaflets for patients and staff
 - Privacy Management Plan
 - Mandatory HETI training
 - Privacy policies and related procedures
 - Embedding privacy links in internal and external webpages

In 2016/17 NSW Health Pathology:

- Reviewed and maintained staff intranet resources that remind of privacy obligations and link to relevant legislation, policies, training and Privacy Contact Officer details.
- Published privacy news articles and reminders for staff that linked to staff intranet privacy resources.
- Was acknowledged by a private sector technology risk consultant for publishing a best-practice example of ICT-related privacy advice for the public health sector. The article was based on NSW Ministry of Health privacy policies and guidelines.

Privacy complaints

Privacy complaints may be managed in accordance with a range of policies. These include *Privacy Internal Review Guidelines NSW Health*, the *NSW Health Complaint Management Policy* and related information management policies.

Statistical details of any Internal Review(s)

No applications for internal review were received in this reporting period.

Content endorsed by NSW Health Pathology Chief Executive Tracey McCosker