

Minutes for NSW Health Pathology Board

24/02/2021 | 10:00 AM - 01:34 PM

South 10, 1 Reserve Road, St Leonards and Bar Beach Boardroom, Level 5, 45-Watt Street, Newcastle

Attendees

Peter Loxton; Maree Gleeson; Michael Legg; Nicholas Hawkins, Darren Turner, Jason Ardler, Jonathan Iredell and Nigel Lyons.

Apology: Carmen Rechbauer

In Attendance: Tracey McCosker, Tammy Boone, Michael Whiley, Martin Canova, Lyn Baker for Item 8, Tracey Dwyer for Item 12, Stephen Braye and James Patterson for Items 14 and 15.

Agenda

Welcome, Acknowledgement of Country and Emergency Management

The Chair declared the meeting open with acknowledgement of country and welcomed those present.

- Noted apology.
- A quorum of Board members were present, and the meeting proceeded with business.
- The Secretariat recorded the minutes.

Declarations of conflict of interest

The Chair requested all attendees to declare or remove any conflicts of interest at the meeting.

The Secretariat **NOTED** the changes to the Conflict of Interest Register.

Confirmation of previous minutes

The Board members **APPROVED** the draft Board meeting minutes of the 16 December 2020 as an accurate record of the meeting.

Moved: Nicholas Hawkins

Seconded: Maree Gleeson

The action log was reviewed as part of the agenda.

- The Board requested that Dan Hunter, Deputy Secretary, Finance and Asset Management and Chief Financial Officer, NSW Health be invited to present at the April Board meeting.

Chief Executive Update and COVID-19 Update

Chief Executive Update

The Chief Executive's report was taken as read.

Noting:

- NSW Health Pathology are working with NSW Health on proposed changes to vary the classifications in the Hospital Scientists (State) Award to create a more modern classification structure.
- Appointment of Darren Croese into the role of Chief Operating Officer, and Jessica Lee as Deputy Director, People and Culture.
- The resignation of Jim Beveridge from his position as Director, Logistics and the proposed restructure of that role to cover Business Development as well as Procurement and Logistics.
- The support and contribution from Jason Ardler at the recent Reconciliation Action Plan Steering Committee and the opportunity for committee members to present their vision for what Reconciliation would look like in NSWHP in 2030.

COVID-19 Update

- The Chief Executive provided the Board with an update on NSW Health Pathology's COVID-19 response.
- Nigel Lyons provided additional information around the vaccination rollout program.

Rite Culture Pulse Survey

- The Board welcomed Deanna Paulin, Executive Director, People and Culture to the meeting to provide an overview on the Rite Culture Pulse Survey results and information on planned actions and priorities around engaging staff and disseminating the results.
- The Board discussed the detailed results from the Rite Culture Pulse Survey.

ACTION: Rite Culture Pulse Survey results real time data set and monitoring of action plans to be provided to the Board at a future meeting.

Transformation Program Governance

Martin Canova provided an update to the Board around progress made in strengthening Transformation Program Governance and service delivery models to support Sponsors and Program Managers of Transformation Projects.

The Board **NOTED** the focus areas of the next six (6) months around strengthening the strategic functions of the Amalgamated Steering Committees, improving the quality of information presented to

the Committees, publishing of the Project Register and Dashboard and enhancing collaboration and partnerships between Clinical Operations, Clinical Streams and Program Services.

Finance and Performance Committee

The Finance and Performance Committee Report was taken as read.

The Chair of the Finance and Performance Committee provided an overview of the financial performance of NSW Health Pathology.

- The Board **NOTED** the information provided to the Board on the financial performance for the year to 31 January 2021.
- The NCOS favourable to budget for the month. YTD December NCOS favourable to budget. COVID-19 result favourable for the YTD and favourability has been transferred to the Capital Asset Reserve. Capital budget approved for COVID related asset purchases.
- Intrahealth revenue and private revenue are down on last year.

ACTION: A presentation around NSWHP's long term financial planning and capital expenditure to be provided at the April Board meeting.

Board Scorecard

The Board Scorecard was taken as read.

- Noting the refreshed strategic dashboard and the ongoing alignment of strategic priorities to initiatives and KPIs.
- Risk traffic lights on the Scorecard to be reviewed at each Finance and Performance meeting to reach a suitable level of detail.

Audit and Risk Management Committee

Lyn Baker provided an overview of the Audit and Risk Management Committee (ARMC) February meeting.

Noting the following updates and presentations were provided to the ARMC.

- A status update on the NSW Health Pathology Internal Audit 2021. Noting that the outstanding internal audit recommendations being tracked are a focus area for the ARMC.
- Cybersecurity gap analysis to commence March 2021.
- The Annual Audit Office Engagement Plan 20/21. Audit planning for financial statements to commence March 2021. Early close scheduled April 2021.
- New Risk Reporting format.
- HealthShare Internal Audit function.

Clinical Council

The Clinical Council Report was taken as read.

Noting the following presentations and updates were provided at the Clinical Council Committee at the February meeting.

- Dignity and Leadership: Transforming Relationships
- Overview of the NSWHP Reconciliation Action Plan
- Aboriginal culture and NSWHP connecting with community - Central Coast and Kempsey.
- Statewide Laboratory Information System (LIMS) Fusion.

ACTION: The Clinical Council Chair sought feedback from Board members around the proposed activities of the Clinical Council. Feedback to be provided to the Board Secretariat.

Medical Staff Council

Jonathan Iredell provided an overview of the Medical Staff Council.

Noting the following presentations and updates were provided at the Medical Staff Council Executive Committee.

- Changes resulting from Roger Wilson going on extended long service leave, including appointment of new Director, Clinical Governance and Chief Pathologist
- External review for NGS plan
- Supervision of GX and GY labs as a risk to pathology service
- Noting changes to the Medical Staff Council membership.

Noting the following presentations and updates were provided at the Medical Staff Council General Meeting.

- The future of research in public pathology
- Managing cohesion in a diverse service
- Lessons from the COVID crisis
- MSC membership update.

Medical and Dental Appointments Advisory Committee

The Medical and Dental Appointments Advisory Committee (MADAAC) Report was taken as read.

Nigel Lyons provided an overview of the February Committee meeting.

- Kim Hill and Danielle Morris were invited as guests to the February meeting to observe. Sydney Local Health District (SLHD) are in the process of implementing eCredential and were interested in understanding how we use the system to run our meetings to assist them in their implementation.

Rights of Private Practice

The Board welcomed Paul Dunn and Tracey Dwyer to update the Board on progress of the Rights of Private Practice Reform (ROPP) Project.

The Board **NOTED** the progress of the ROPP Reform Project, including:

- the decision not to proceed with the proposed award change and to further explore opportunities to address issues within the current award and policy structure and continue to progress statewide strategic and operational goals.
- The planned preparation of a white paper on ROPP arrangements and sharing of the learnings with the NSW Ministry of Health.

ACTION: A copy of the White Paper to be presented to the Board at a future Board meeting.

Culture, Safety and Wellbeing

The Culture, Safety and Wellbeing Report was taken as read.

Deanna Paulin provided an overview for the Health, Safety and Wellbeing portfolio, including Workers Compensation.

- The Board **NOTED** the report provided and acknowledged the preventative work planned around Work, Health and Safety as an increased focus area.
- The Board **NOTED** the proposed Due Diligent Workshop for Officers facilitated by iCare Injury Prevention Team for Board members scheduled for the 22 March 2021 and the 19 April 2021.

Fusion

The Fusion Project Status Report was taken as read.

The Board welcomed Stephen Braye and James Patterson to advise progress on the Fusion Program.

Noting:

- Single Digital Patient Record funding is being processed through the Digital Restart Funding delayed until March 2021.
- Next phase of planning is finalising of specifications review in preparation for tender, Gateway 3 preparation and focused recruitment strategy. Gateway 3 clearance required to progress to the next stage.
- A review of the governance structure has been undertaken with Gartner as the Fusion Program moves into the implementation phase.
- The Board discussed proposed risks around the Fusion Program and Gateway 3.

ACTION: Fusion Governance Structure to be circulated to Board members out of session.

Change in Commonwealth Cybersecurity Laws

James Patterson briefed the Board on the proposed changes to the Commonwealth Security of Critical Infrastructure Act 2018, in particular the potential impact on NSW Health infrastructure assets.

- Noting that an update on the current and planned activity around cybersecurity risk and compliance has recently been provided to the ARMC.

Items without notice

There being no other business to come before the meeting, the meeting closed 1.34pm.

For Information

- Performance KPIs Critical Issues and Performance Report
- Finance and Performance Committee Minutes
- Audit and Risk Management Committee Minutes
- Clinical Council Minutes
- Medical and Dental Appointments Advisory Committee
- Medical Staff Council Meeting Minutes
- Quality and Clinical Safety Minutes
- NSWHP Operational Plan Quarterly Summary
- Due Diligent Officers Workshop
- Strategic Communications Dashboard

Meeting Close

Meeting closed 1.31pm

Endorsed by Peter Loxton, Board Chair, NSW Health Pathology



24/02/2021 Item 12.	A copy of the White Paper to be presented to the Board at a future Board meeting		ONGOING
26/08/20 Item 2.	Dan Hunter, Chief Financial Officer, Ministry of Health to be invited to join the October Board meeting. ** Amend Alfa D'Amato to attend May/June meetings.	Darren Turner	ONGOING
11/12/2019 Item 8.	NSW Health Statewide Biobank update to be provided at a future Board meeting. Consideration to be given to hosting one of the 2020 Board meetings at the Biobank facility. * Change action responsibility to Stephen Braye	Stephen Braye	ONGOING
Items closed since the last meeting			
24/02/2021 Item 14.	Fusion Governance Structure to be circulated to Board members out of session		COMPLETED
24/02/2021 Item 5.	Rite Culture Pulse Survey results real time data set and monitoring of action plans to be provided to the Board at a future meeting.		COMPLETED
24/02/2021 Item 7.	A presentation around NSWHP's long term financial planning and capital expenditure to be provided at the April Board meeting.		COMPLETED
24/02/2021 Item 9.	The Clinical Council Chair sought feedback from Board members around the proposed activities of the Clinical Council. Feedback to be provided to the Board Secretariat.		COMPLETED