

Minutes for the NSW Health Pathology Board

26th February 2015

Sixteenth Meeting

Boardroom, Level 7, 67 Albert Ave, Chatswood



Health
Pathology

Present:

Dr Steve Flecknoe-Brown, Ms Kay Hyman, Professor Graeme Stewart, Professor Dominic Dwyer, Mr Kevin Forward, Mr Murray Austin, Mr Maxwell Alexander, Ms Tamsin Waterhouse and Dr Kerry Chant (Teleconference)

Apologies:

Professor Roger Wilson

In Attendance:

Ms Tracey McCosker and Dr Gus Koerbin

Secretariat:

Ms Tanya Dunn

Order of Business: 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14

BUSINESS OF THE MEETING

1. Welcome and Apologies

Professor Roger Wilson is noted as an apology.

The Chair, Dr Steve Flecknoe-Brown opened the meeting at 2:33pm and welcomed those present and Tanya Dunn recorded the minutes. A quorum of Board members was present and the meeting proceeded with business.

2. Declarations of Conflict of Interest

Murray Austin declared a potential conflict of interest that he has been appointed a Board Member for the Nepean Blue Mountains Local Health District.

3. Minutes of Previous Meeting

The Board members APPROVED the draft Board meeting minutes of 27th November 2014.

4. Business Arising from Previous Meetings

The Action List was reviewed as part of the agenda.

5. Chief Executive Report

Paper Attached:

Tracey McCosker provided an update on NSW Health Pathology.

The Board ACCEPTED the Chief Executive Report.

Standing Committee Reports

6. Finance and Performance

Paper Attached:

Murray Austin provided an update on the Finance and Performance Committee.

The Board APPROVED the Finance and Performance Committee report.

7. Clinical Council

Tracey McCosker provided a verbal update on the Clinical Council Committee.

The Board ACCEPTED the verbal Clinical Council Committee report.

8. Audit & Risk Management Committee

Tracey McCosker provided an update on the Audit & Risk Management Committee.

The Board ACCEPTED the Audit & Risk Management Committee report.

ACTION: Tracey McCosker to notify the Audit & Risk Management Committee regarding NSW Health Pathology's plans to transition from four different salary packaging providers to a single, new provider (SmartSalary) as of 1 April.

General Business

9. Work Health and Safety Responsibilities

Tracey McCosker provided an update to the Board regarding Work Health and Safety responsibilities for NSW Health Pathology Board Members. Noting that NSW Health Pathology is a division of the Health Administration Corporation (HAC) and not its own legal entity therefore the NSW Health Pathology Board operates solely as an Advisory Board. Suggested amendments to the 'role of the Board' part of the Board Constitution have been forwarded to the Legal and Regulatory Services Ministry of Health. A copy of the revised NSW Health Pathology Board Constitution to be presented at the April Board meeting.

ACTION: Tracey McCosker to provide a copy of the revised NSW Health Pathology Board Constitution at the April Board meeting.

Focus Area: Patients, Clinicians, LHDs and External Customers

10. FASS Overview and Update

Kevin Forward presented an overview and update on the Forensic Analytical Scientific Services.

11. PoCT Update

Andrew Sargeant presented an update on the Point of Care Testing.

New Business

12. Items without Notice

There were no items of business without notice.

Committee Minutes/Report for Information

1. Finance and Performance Committee
2. Clinical Council Minutes
3. Audit & Risk Management Committee Minutes
4. NSW Health Pathology Operational Plan 14/15 – October - December

There being no further business to come before the meeting, the meeting was closed at 4.38pm