

Minutes for the NSW Health Pathology Board  
29<sup>th</sup> May 2014  
Twelfth Meeting  
Boardroom, Level 7, 67 Albert Ave, Chatswood

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**Health**  
Pathology

**Present:**

Dr Steve Flecknoe-Brown, Mr Murray Austin, Associate/Professor Peter Stewart, Dr Bruce Sanderson, Dr Stephen Braye and Ms Kay Hyman (teleconference 1hr)

**Apologies:**

Ms Vicki Taylor, Dr Kerry Chant and Professor Graeme Stewart (on leave).

**In Attendance:**

Ms Tracey McCosker, Professor Roger Wilson and Gus Koerbin

**Secretariat:**

Mrs Tanya Dunn

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Order of Business: 1, 2, 3, 4, 5, 6, 7, 9, 10, 11, 12, 13, 14

## **BUSINESS OF THE MEETING**

### **1. Welcome and Apologies**

Ms Vicki Taylor and Dr Kerry Chant are noted as an apology. Professor Graeme Stewart was absent.

The Chair, Dr Steve Flecknoe-Brown opened the meeting at 2:40pm and welcomed those present and Tanya Dunn recorded the minutes. A quorum of Board members was present and the meeting proceeded with business.

### **2. Declarations of Conflict of Interest**

There were no new declarations of Conflict of Interest disclosed.

### **3. Minutes of Previous Meeting**

The Board members APPROVED the draft Board meeting minutes of the 24<sup>th</sup> April 2014.

### **4. Business Arising from Previous Meetings**

The Action List was reviewed as part of the agenda.

### **5. Chief Executive Report**

Paper Attached:

Tracey McCosker provided an update on NSW Health Pathology.

The Board ACCEPTED the CE Report.

### ***Standing Committee Reports***

### **6. Finance and Performance**

Paper Attached:

Murray Austin provided an update on the Finance and Performance Committee.

The Board ACCEPTED the Finance and Performance Committee report.

### **7. Audit and Risk Management**

Paper Attached:

Tracey McCosker provided an update on the Audit and Risk Management Committee.

The Board ACCEPTED the Audit and Risk Management Committee report.

## 8. Clinical Council

Roger Wilson provided a verbal update on the Clinical Council.

**Action:** A one page summary report of key issues from each Clinical Council meeting (4 per year) to be disseminated to the Chairs of the Medical Staff Council, Local Health District Clinical Council, Local Health District Chief Executives and the NSW Health Pathology Executive Leadership Team. Roger Wilson to draft a distribution list for Clinical Council.

## General Business

### *Strategic Issues for Decision/Discussion*

#### **Patients, Clinicians, Local Health Districts and External Customers**

Paper Attached:

Tracey McCosker presented to the Board the NSW Health Pathology Strategy Map and gave a brief update on Patients, Clinicians, Local Health Districts and External Customers strategic initiatives of the NSW Health Pathology Operational Plan 2013/14. Questions were asked and answered.

## 9. NSW Health Pathology Clinical Streams

Paper Attached:

Roger Wilson and Gus Koerbin provided to the Board a status report on the establishment of the NSW Health Pathology Clinical Streams.

The Board ENDORSED the Establishment of Clinical Streams Status Report.

## 10. Review of Forensic Medicine Services

Paper Attached:

Catherine Foster-Curry and Nicole Miller provided an update to the Board on the Forensic Medicine end to end Business Process Review (BPR) and discussion ensued. Tracey McCosker highlighted that both NSW Health Pathology management and the Coroner's Office are pleased with the progress that is being made in Forensic Medicine Services.

The Board NOTED the report.

**Action:** Catherine Foster-Curry to provide an update to the Board at the conclusion of the Forensic Medicine end to end Business Process Review.

## 11. Point of Care Testing Presentation

Andrew Sargeant presented to the Board an update on the Point of Care Testing and discussion ensued. The Board acknowledged the significant scope of this project and how well it had been implemented so far.

The Board NOTED the presentation.

**Action: Point of Care Testing Presentation to be circulated to Board Members accompanying the minutes.**

### *Board Updates for Noting/Discussion*

## 12. Items Without Notice

Vicki Taylor has initiated discussion with Tracey McCosker regarding resignation of her NSW Health Pathology Board membership due to work commitments. Steve Flecknoe-Brown to give consideration to the replacement of the Board membership.

Order of Business to be included in the agenda prior to the Chief Executive Report.

## 13. Board Evaluation

**Action: The Board Evaluation to be distributed to the meeting attendees.**

## 14. Next Meeting

31<sup>st</sup> July 2014 – Boardroom, Level 7, Sage Building, 67 Albert Ave, Chatswood.

### **Committee Minutes/Report for Information**

1. **Finance and Performance Committee**
2. **Audit and Risk Management Committee**
3. **Clinical Council – N/A**
4. **Food Authority Contract Termination Update**
5. **Implementation Progress Summary – NSW Health Pathology Operational Plan 2013/14**
6. **Point of Care Testing Newsletter – Number 7.**

There being no further business to come before the meeting, the meeting was closed at 4:40pm